

Privacy Policy

Oadby & Wigston Muslim Association (“OWMA”) is committed to safeguarding your privacy. Contact us at info@owma.org.uk if you have any questions or concerns regarding the use of your Personal Data and we will gladly assist you.

By using this site or/and our services, you consent to the processing of your personal data as described in this privacy policy.

Definitions

Personal data – any information relating to an identified or identifiable natural person.

Processing – any operation or set of operations which is performed on personal data or on sets of personal data.

Data subject – a natural person whose personal data is being processed.

We/us (either capitalized or not) – OWMA

Data Protection Principles

We promise to follow the following data protection principles:

- Processing is lawful, fair, and transparent. Our processing activities have lawful grounds. We always consider your rights before processing personal data. We will provide you information regarding processing upon request.
- Processing is limited to the purpose. Our Processing activities fit the purpose for which personal data was gathered.
- Processing is done with minimal data. We only gather and process the minimal amount of personal data required for any purpose.
- Processing is limited with a time period. We will not store your personal data for longer than needed.
- We will do our best to ensure the accuracy of data.
- We will do our best to ensure the integrity and confidentiality of data.

Data Subject's Rights

The Data Subject has the following rights:

- Right to information – meaning you have to right to know whether your personal data is being processed; what data is gathered, from where it is obtained and why and by whom it is processed.
- Right to access – meaning you have the right to access the data collected from, and/or, about you. This includes your right to request and obtain a copy of your personal data gathered.
- Right to rectification – meaning you have the right to request rectification or erasure of your personal data that is inaccurate or incomplete.
- Right to erasure – meaning in certain circumstances you can request for your personal data to be erased from our records.
- Right to restrict processing – meaning where certain conditions apply, you have the right to restrict the processing of your personal data.
- Right to object to processing – meaning in certain cases you have the right to object to processing of your personal data, for example in the case of direct marketing.

- Right to object to automated processing – meaning you have the right to object to automated processing, including profiling; and not to be subject to a decision based solely on automated processing. This right you can exercise whenever there is an outcome of the profiling that produces legal effects concerning or significantly affecting you.
- Right to data portability – you have the right to obtain your personal data in a machine-readable format or if it is feasible, as a direct transfer from one processor to another.
- Right to lodge a complaint – in the event that we refuse your request under the rights of access, we will provide you with a reason as to why. If you are not satisfied with the way your request has been handled please contact us.
- Right for the help of supervisory authority – meaning you have the right for the help of a supervisory authority and the right for other legal remedies such as claiming damages.
- Right to withdraw consent – you have the right withdraw any given consent for processing of your personal data.

Data We Gather

Information You Have Provided Us With

This might be your e-mail address, mobile phone number, name, billing address, home address etc. – mainly information that is necessary for delivering you a service or to enhance your experience with us and to inform you of any activities and events that OWMA run. We save the information you provide us with in order for you to comment or perform other activities on the website. This information includes, for example, your name and e-mail address.

How We Use Your Personal Data

We use your personal data in order to:

- Provide our service to you. This includes, for example,; communicating with you in relation to activities and events hosted by OWMA; communicating and interacting with you, and notifying you of changes to any services.
- Fulfil an obligation under law or contract

We use your personal data on legitimate grounds and/or with your consent.

On the grounds of entering into a contract or fulfilling contractual obligations, we process your personal data for the following purposes:

- to identify you
- to provide you a service or to send/offer you a product
- to communicate either for sales or invoicing

On the ground of legitimate interest, we process your personal data for the following purposes:

- Advise you of an event, programme or course
- Administer and analyse our congregation in order to improve the quality, variety, and availability of services offered/provided

With your consent we process your personal data for the following purposes:

- Send you details of any activities or events that are hosted by OWMA Other purposes we have asked your consent for

We process your personal data in order to fulfil obligations rising from law and/or use your personal data for options provided by law. We reserve the right to anonymise personal data gathered and to use any such data. We will use data outside the scope of this policy only when it

is anonymised. We save information gathered about you for as long as needed for accounting purposes or other obligations deriving from law.

We might process your personal data for additional purposes that are not mentioned here, but are compatible with the original purpose for which the data was gathered. To do this, we will ensure that:

- the link between purposes, context and nature of personal data is suitable for further processing
- the further processing would not harm your interests
- there are appropriate safeguards for processing

We will inform you of any further processing and purposes.

Who else can access your personal data

We do not share your personal data with third parties.

We only work with processing partners who are able to ensure an adequate level of protection to your personal data. We disclose your personal data to third parties or public officials when we are legally obliged to do so. We might disclose your personal data to third parties if you have consented to it or if there are other legal grounds for it.

How We Secure Your Data

We do our best to keep your personal data safe. We use safe protocols for communication and transferring data (such as HTTPS). We use anonymising and pseudonymising where suitable. We monitor our systems for possible vulnerabilities and attacks.

Even though we try our best we cannot guarantee the security of information. However, we promise to notify suitable authorities of data breaches. We will also notify you if there is a threat to your rights or interests. We will do everything we reasonably can to prevent security breaches and to assist authorities should any breaches occur.

Contact Information

Supervisory Authority

Email: international.team@ico.org.uk

Phone: +44 1625 545 745

[Changes to this Privacy Policy](#)

We reserve the right to make change to this Privacy Policy.

Last modification was made 24 May 2018.